

**Boulder Valley Unitarian Universalist Fellowship
Submission of Nomination for a Half-Plate Offering**

Name of Proposed Recipient Organization	
Date of Submission	Nominator(s) (must be active in BVUUF)
Phone Number of Nominator(s)	Email Address(es) of Nominator
1. Full organization name, contact name, phone, email and street address (this should be full contact information where a check will be sent)	
2. Statement about the work of the Organization (a version of this paragraph will be printed in the Sunday bulletin)	
3. In your words, how does this organization blend with our UU principles and the BVUUF mission?	
4. Who benefits from the organization (numbers of people if possible). How are they engaged in self-help or social transformation as well as direct service?	
5. What are other sources of funding this organization has?	
6. A. How are you affiliated with this organization? (nominator may be volunteer or board member but not paid staff) B. Please state your willingness to promote (i.e, speak during service, and/ or “table” about the group before services and during social hour on the day of the collection)	

Half-Plate Guidelines (updated 10/24/10)

Nominator should be active in the BVUUF community. Nominator may be a volunteer or board member of the group nominated, but not the paid staff of the group nominated.

Nominator will submit a completed application, noting preferred Sunday (to be no sooner than six weeks from application date), to the Half-Plate Committee that includes:

1. Name, contact person, and address of the recipient for the check
2. A one-page standardized application form, and a
3. a draft paragraph for the Sunday news (this will be approved by the Committee before publication)

In addition the nominator should be:

4. willing to promote, speak during service, and/ or “table” about the group before services and during coffee on the day of the collection, as space and time allows
5. if applicable, willing to serve as contact and liaison for the group before and after the collection

The Half-Plate Committee will review all applications and make decisions based on the following:

1. The group is a good fit with UU Principles and the BVUUF mission
2. There is a connection between this group and someone in our congregation
3. They work for social transformation and self-help, but can also provide “direct service”
4. Preferably Colorado-based, but we are open to other levels and regions
5. Preferably grassroots – close to the community

The Half Plate team: one rep from Worship, one rep from Social Justice Action, a youth suggested by the CYRE, and an at-large rep. All will be approved by the Nominating Committee.

The Half Plate collection process is being developed in partnership with BVUUF office and communications staff.